

Date: April 27, 2009

Date Minutes Approved: May 11, 2009

BOARD OF SELECTMEN MINUTES

Present: Elizabeth H. Sullivan, Chair; and Christopher Donato, Vice-Chair; and Jon Witten, Clerk.

Absent: NONE.

Staff: Richard MacDonald, Town Manager; John Madden, Finance Director; and C. Anne Murray, Department Secretary.

The meeting was called to order at 7:00 PM.

MEETING OF THE WATER & SEWER COMMISSIONERS: Water, Sewer, and Service Commitment for Collection

At 7:01 Mr. Witten moved that the Board of Selectmen adjourn the meeting as Selectmen in order to meet as the Water & Sewer Commissioners, with the intent of re-convening as Selectmen afterward. Second by Mr. Donato. Vote: 3:0:0.

Ms. Sullivan read the following charges: \$556,785.08 for water, \$12,300.79 for sewer, and \$4,070.56 for service, amounting in the aggregate to \$573,156.43.

Mr. Witten moved that the Board of Water & Sewer Commissions instruct the Treasurer to collect the amount of \$773,156.43 for water, sewer, and service. Second by Mr. Donato. Vote: 3:0:0.

Ms. Sullivan stated the Commitment would be executed at the end of the meeting.

ADJOURN AS WATER & SEWER COMMISSIONERS & RE-CONVENE AS SELECTMEN

Mr. Witten moved that the Board adjourn their meeting as Water & Sewer Commissioners and re-convene as Selectmen. Second by Mr. Donato. Vote: 3:0:0.

OPEN FORUM

No items were discussed.

EVENT PERMIT: Duxbury Student Union / Yard Sale on 5-2-09

Present for discussion of this item of business were: Mr. Jamie MacNab, Ms. Terri Woodward and Ms. Sue Lawrence (Director of DSU).

Mr. MacNab explained the event is a trunk/yard sale being held as a fundraiser for the Duxbury Student Union (DSU) on Saturday, May 2, 2009 from 9:00 AM to 2:00 PM. Donations of furniture, collectibles, or what-have-you are being accepted at the DSU. They will NOT be accepting clothing. In event of rain, the event will be moved indoors at the DSU.

The Selectmen made a point to request that there be no parking in the U-shaped front drive to the building. Instead utilize parking at the Duxbury Middle School or High School.

Mr. Donato moved that the Board of Selectmen grant to Ms. Terri Woodward, as a representative of the Duxbury Student Union (DSU), permission to hold a yard sale on the grounds of the Wright Building, on Saturday, May 2, 2009 from 9:00 AM to 2:00 PM, contingent on the conditions read and listed on the permit. Second by Mr. Witten. Vote: 3:0:0.

FINANCIAL DONATIONS TO THE DUXBURY STUDENT UNION: Mr. MacNab also said financial donations are appreciated and can be made payable to the "Duxbury Student Union" and mailed to P.O. Box 1586, Duxbury MA 02331. An anonymous benefactor is matching donations up to \$3500.00 if made this week.

EVENT PERMIT: Barbara Hayes for Bay Farm Montessori Academy (BFMA)/ Fourth Annual 5K Fun Run on May 31, 2009

Ms. Barbara Hayes from BFMA was present to discuss the event with the Selectmen. She mentioned that the course had been extended on Bay Road so that Torrey Lane will not be part of the route. They expect that the USA Track & Field Association will re-certify the course so it will be a USATFA certified event. This year the Duxbury Community Partnerships for Children (CPC) is partnering with BFMA to sponsor the event.

Mr. Donato moved that the Board of Selectmen grant to Ms. Barbara Hayes, as a representative of the Bay Farm Montessori Academy, permission to hold a 5K Walk/Run/Fun Road Race on May 4, beginning and ending at the Bay Farm Montessori School, contingent on the conditions read and listed on the permit. Second by Mr. Witten. Vote: 3:0:0.

ONE-DAY LIQUOR LICENSE: Heather Fiedler for Chandler PTA/ Fundraising Event on 5-9-09

Ms. Sue Lawrence, Director of the Duxbury Student Union, was present to discuss this event with the Board. Ms. Lawrence said the DSU is co-sponsoring the "Spring Fling" with the Chandler PTA. This is an adults-only fundraising event with the proceeds to be split between the co-sponsors. The event will be on May 9th from 7 PM -11 PM and they are requesting a one-day wine and malt license to serve beer and wine to go with appetizers and desserts. The DSU looks forward to this opportunity to introduce Chandler School parents to what the DSU has to offer their children.

Mr. Witten moved that the Board of Selectmen grant to Ms. Heather Fiedler, as a representative of the Chandler School PTA, and Ms. Susan Lawrence, as a representative of the Duxbury Student Union, a One-Day Wine and Malt License to hold a fundraising event on May 9, 2009 from 7:00 PM to 11:00 PM at the Wright Building (Duxbury Student Union section only), contingent upon the conditions read and listed on the license. Second by Mr. Donato. Vote: 3:0:0.

TARKILN COMMITTEE: MISSION AND MEMBERS

Mr. Tag Carpenter, Chair of the Tarkiln Study Committee, was present. Mr. Carpenter said that there have been meetings with the architects to work on the language for the request for proposals.

After a brief discussion it was decided that the committee would go forward under the name "Tarkiln Committee" with members to be appointed for a term to expire as of June 30, 2010. Their mission will be to continue working with the Town Manager to see the Tarkiln project to completion.

Ms. Sullivan thanked Mr. Emmitt Cronin, Ms. Myrna Walsh and Ms. Barbara Kiley who are stepping down from the committee, but have indicated their willingness to assist, as needed.

Mr. Witten moved that the Board of Selectmen appoint the following to serve on the Tarkiln Committee, all with terms to expire on June 30, 2010: Mr. R. Tag Carpenter, Mr. Robert C. ("Terry") Vose, III, Ms. Susanna S. Sheehan, Mr. Rick Cowen, and Mr. Steve Wonkka, and Mr. Jonathan Witten, as a non-voting member and the Selectmen's liaison to the Tarkiln Committee. Second by Mr. Donato. Vote: 3:0:0.

DPW REPORT: WALTER TONASZUCK

Mr. MacDonald introduced Mr. Walter Tonaszuck, a former Duxbury Department of Public Works (DPW) Director, and explained that as he stated at Annual Town Meeting he would be looking at all departments. Mr. Tonaszuck was hired to prepare an assessment report of the Duxbury DPW. Mr. MacDonald wanted to make it clear that the report is only a tool with observations and recommendations.

Mr. Tonaszuck presented a number of the findings and recommendations he made in his report. During the presentation, Mr. Tonaszuck was asked and responded to a number of questions from the Board of Selectmen.

The report has been given to Mr. Peter Buttkus, DPW Director, to work with the DPW Managers for in working together to use the recommendations for improvements to the department.

ARBOR DAY PROCLAMATION

Ms. Sullivan read a Proclamation from the National Arbor Day Foundation, which recognized The Town of Duxbury as a Tree City USA. This is the eighteen year the Town has been so honored.

BUSINESS

TOWN MANAGER'S BRIEF

Mr. MacDonald mentioned the following items:

- 1) **Coastal Pollution Remediation (CPR) Grant:** Mr. MacDonald said that Mr. Joe Grady, Conservation Administrator, informed him that the Town of Duxbury has received funding in the amount of approx. \$ 115,000. This grant will be used to continue the work in the Nook area of Kingston Bay. It is the fourth CPR grant that has been awarded to the Town. In total the Town has received over \$400,000. from the CPR grant program. It might, however, be the last time the Town is eligible. Mr. MacDonald congratulated Mr. Grady for his efforts in obtaining the grants.
- 2) **Scott Lambiase's Procurement Training:** Mr. MacDonald said he and Mr. Lambiase, the Director of Inspectional Services, had some discussions about all the information involved in setting up Requests for Proposals (RFPs) and the bidding process. He applauded Mr. Lambiase for taking the initiative to attend the Massachusetts Certified Public Purchasing Official (MCPPO) program. This three-day course is tailored to public officials who are involved in contracting for design, public works construction, and public building construction. Upon completion Mr. Lambiase will have better knowledge of the RFP process, bidding, and procurement.
- 3) **Firefighter Tim Geary's Boston Marathon Run:** Congratulations to Duxbury Firefighter/Paramedic Timmy Geary for completing the Boston Marathon in 4 hours 37 minutes and 7 seconds.

- 4) **Arbor Day Proclamation:** Mr. MacDonald noted that this is the 18th year that Duxbury has received the Arbor Day Proclamation recognizing Duxbury as a Tree City. He acknowledged that Mr. Buttkus and the Lands and Natural Resources staff do an excellent job.
- 5) **Swine Flu Information:** The Board of Health has been participating in conference calls regarding the recent news about a swine flu outbreak. The information received will be posted on the Town website tomorrow. Alternatively, citizens can Dial 2-1-1, which is a hotline set up by MEMA & United Way to give information. As more information is received we will continue to update the community. As of today (4/27/09) there have been no cases of swine flu reported in Massachusetts.

ANNOUNCEMENTS

1. **Last Call: Commercial Shellfish Applications:** Reminder that Commercial Shellfish Applications can be submitted during the month of APRIL only. All applications must be submitted by this Thursday. If you have any questions, please call the Selectmen's Office at 781-934-1100; Ext. 149.
2. **Congressman Bill Delahunt:** A representative from Congressman Delahunt's staff will be available on Tuesday, May 5, 2009 from 12:00 PM to 1:00 PM in the Duxbury Town Hall Mural Room (Lower Level) to meet with anyone who has issues or questions of individual or community concern. If you need additional information, please call Congressmen's Delahunt's office at 1-800-794-9911.
3. **2010 CENSUS:** Between April and July of 2009, U.S. Census employees will be visiting every housing unit in every neighborhood in Duxbury and other communities. In order to conduct the 2010 Decennial Census, the Census Bureau must know the address and physical location of each place where people live or stay. Census employees will wear official identification and carry hand-held computers to capture physical addresses and their GPS coordinates.

MINUTES

Mr. Donato moved that the Board approve the Minutes of April 13, 2009 as written. Second by Ms. Sullivan. Vote: 2:0:1. (Mr. Witten abstained as he was not present at that meeting.)

COMMITTEE APPOINTMENTS/RE-APPOINTMENTS

Selectmen Liaisons to Committees

Ms. Sullivan indicated that this item of business had been postponed for a couple of weeks. As her colleagues have not indicated any preferences for Board or Committee assignments she recommended that Mr. Donato just assume the boards and committees that Mr. Martecchini was previously the Selectmen's liaison to. This was agreeable to Mr. Donato and Mr. Witten. The Selectmen's staff will work on getting Mr. Donato the contact information of the Chairs of his committee assignments and likewise will notify the Chairs of the Boards and Committees that he will be their Selectmen liaison.

BONUS SHELLFISH SEASON (for May)

Mr. Donato moved that because of abundant shellfish resources, the Board of Selectmen declare a temporary Bonus Shellfish Season for:

- 1) the commercial harvesting of softshell clams for the month of May. See regulations B & C of the Attachment to the posting.**
- 2) the commercial harvesting of quahog clams for the month of May. See regulations A & C of the Attachment to the posting.**

Second by Mr. Witten. Vote: 3:0:0.

ADJOURNMENT

Mr. Witten moved to adjourn the meeting at 9:10 PM. Second by Mr. Donato. Vote: 3:0:0.